



Grain Operator

Reports To: Grain Manager
FLSA Status: Non-Exempt
Department: Shipping and Receiving

The following statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified

SUMMARY

Grain Operators are responsible for running the corn dryer, blending and grading of grains and overseeing the loading & unloading of trucks and rail for DDGs and Ethanol. Employment for this position is conditioned upon successfully passing certain pre-employment requirements.

ESSENTIAL JOB FUNCTIONS

- Responsible for blending grain to specification, overseeing truck loading & unloading, grain grading, and rail load out for DDGs and Ethanol
- Responsible for achieving goals set out by the shipping and receiving department
- Responsible for the proper grading of grains and commercial level grain blending
- Responsible for the loading and unloading of trucks and rail for DDGS and Ethanol
- Operating heavy equipment (i.e. pay-loader, track mobile, etc.) safety and accurately
- Follows established policies and procedures required to ensure proper operation of corn dryer and grain grading
- Uses good judgment in operating parameters for the corn dryer
- Communicate corn dryer performance to the Grain Manager
- Effectively communicate with other departments to keep them informed and resolve issues relating to the corn dryer and grain receiving
- Participates in maintenance planning to determine proper operation of corn dryer
- Assist in the training of others in the operation of the corn dryer, grain grading, and grain receiving
- Safe work practices are a condition of employment. Report any safety issue or problem to your supervisor and safety coordinator immediately
- Focus on continuous improvement in all aspects of the job
- Maintain a team environment with all other plant departments
- Actively promote GLE's vision, mission, and values with employees, outside vendors, and customers
- Be depended on to report to work at the scheduled time and is seldom absent from work
- Be depended upon to complete work in a timely, accurate and thorough manner
- Maintain high level of customer service
- Other duties as assigned

EDUCATION/EXPERIENCE/COMPETENCIES

- High school diploma or equivalent is preferred
- Prefer 1 to 3 years experience in grain blending at a commercial level.
- Prefer 1 to 3 years experience in grain grading and sample retention.
- Prior experience working with producers and transportation personnel in grain receiving is highly desired

- Technical expertise in functional area is highly desired
- Must be able to operate heavy equipment such as pay-loader, track mobile, etc.
- CDL preferred
- Must be a self-starter, highly organized; able to work well within all levels in the organization
- Good customer service skills
- Must have basic computer skills
- Must be able to communicate clearly in English

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:

- Must be able to manage confined space entry, climb ladders and steps and lift a minimum of 50 lbs
- Must be able to adapt to outside work environments which could include cold, heat, wind, rain, snow and slippery surfaces.
- Individual will be exposed to high noise levels
- Data entry while seated for greater than one (1) hour
- Occasionally bending, twisting, and turning while lifting weights of less than fifty (50) pounds
- Walking of two (2) or more miles per day
- Standing for extended periods of time
- Elevated work required

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